

CASE STUDY



**J. K. TYRES**

J. K. Tyres selected Karomi to optimise and enhance workflows throughout the JK administrative and human resource system.

**Business Overview**

J. K. Tyres (a division of J. K. Industries), produces and sells tyres and tubes under the brand name "JK Tyre" for trucks, buses, passenger cars, jeeps, light commercial vehicles, multi-utility vehicles and tractors in India and overseas. It is the only tyre company in India to have received ISO 9001, QS 9000 and ISO 14001 certificates. With three plants located in Rajasthan, Madhya Pradesh and Karnataka, JK Tyre is the largest manufacturer of truck and bus tyres in India. The truck and bus tyres produced account for nearly 74% of the total tyre business in India.

**Challenges**

For JK, processing administrative and HR requests has always been an extremely important part of their internal process. HR processes like leave and travel, admin processes like conference room booking, laptop booking, and finance processes like Capex approvals were all managed using paper forms. The paper travelled across departments and approvals were obtained as signatures on the paper forms. Process times were long and tracking was always a problem.

**The Karomi Solution**

Karomi planned and implemented electronic workflows within JK. Approximately 6 different workflows were defined and were integrated into their Oracle database modules. The workflows guaranteed error-free use of the standard process chains and allowed flexible and

**BUSINESS PROFILE**

<b>JK Tyres</b>
Leading manufacturer of tyres and tubes.
<b>Industry</b>
Tyre manufacturing.
<b>Geographies</b>
Delhi, Rajasthan, Madhya Pradesh and Karnataka.
<b>Business Solution</b>
HR, administrative and finance business process automation.
<b>Karomi Products</b>
<ul style="list-style-type: none"> <li>karomiENTERPRISE Workflow Management.</li> </ul>
<b>Deployment Summary</b>
Enabled employees to apply, track and process forms electronically through the Portal.
<b>Benefits</b>
<ul style="list-style-type: none"> <li>Easy to fill up and submit requests.</li> <li>Easy to track the status of the request.</li> <li>Quick turnaround times for approvals.</li> </ul>

duplicable procedures. Through reduction of times for activity allocation and delays, shorter processing times, real-time information was available at every users desktop.

Through integration of the tour and travel workflow to their Oracle application, all reimbursements, advances and payments can happen without delay. Karomi personnel designed their elaborate Capex approval form using the karomiENTERPRISE Form Designer and implemented the iterative approval process too. Collaboration through workflow reduced the amount of time it took to approve capital expenditure. Users can view their leave balance even before they can apply for leave. This reduced the uncertainty of whether leave would be granted or not. Data analysis from the workflows also shows how many people are on leave, on what type of leave and from which department.

### Summary

JK needed to streamline its workflow processes, making it easier for employees to collaborate with support staff in the Admin, HR and Capex department. The company also wanted a way to more effectively track and report on each process. The solution: a karomiENTERPRISE workflow management solution that has shaved 50 percent off process cycle times and significantly cut printing expenses.